

April 11, 2017

Dear Business Owner and Community Partner,

We are excited to announce our 3rd Annual Walk-a-thon at the historic Oak Grove Elementary School. We will be hosting our walk-a-thon on Friday, May, 19, 2017. It is our hope to engage the Oak Grove Community in a healthy fundraising project where 100% of our profits are kept at the school and in our community. In the summer of 2013, a quarter mile crushed granite track was added to the scenic Oak Grove playground and this is where we will host our walk-a-thon. Last year our walk a thon contributed funds to purchase our new projector and screen in the gymnasium. This year we will contribute funds raised to educational programs at the school such as AR reading and flocabulary. These programs greatly contribute to the learning experience at Oak Grove Elementary.

Students will request donations from friends and family to help us meet our goal. We are asking for your sponsorship as well because all monies raised will stay at Oak Grove Elementary. Our monies are divided between enrichment for students and teachers giving new opportunities and supplies when we can.

For your donation of \$100, we would like to include your company's logo on our banner that will hang outside of Oak Grove on the fence for several weeks leading up. Additionally, we will publically thank you on our social media and website. We will announce the sponsors to all Oak Grove families as supporters of the school. Please return your \$100 or more donation to the front office of Oak Grove with the bottom of this paper. We will need an electronic copy of your company logo to be emailed to Farleym91@yahoo.com. All business donations will be due back to the school by April 28, 2017 so we can have the banner printed. A tax credit slip will be emailed back to your business.

We are well aware that businesses in our community are huge supporters of school and youth centered events. Thank you for your consideration.

Sincerely,

Megan Farley
Oak Grove PTC Walk-a-thon Chairperson
Farleym91@yahoo.com
970-270-2951

Name of business:

Contact Person:

Donation amount:

Phone number: